



## APPLICATION FOR FINANCIAL ASSISTANCE

### INSTRUCTIONS PAGE

**INSTRUCTIONS: Please read the instructions and the application form carefully. Your failure to comply may result in rejection of your application.**

- 1.) Please print out the form and use a black/blue ballpoint pen to hand-write answers neatly. Complete the form **clearly** in **English**. CAPITAL letters are preferred.
- 2.) Incomplete applications as well as applications received after the closing date **will not be considered**.
- 3.) Please use RM (Ringgit Malaysia) or USD (United States Dollar) currency figures when completing the form.
- 4.) You are required to attach the following documents to the application form:
  - a. A **certified** true copy of relevant pay slips or income statements.
  - b. A **certified** copy of your passport/NRIC.
  - c. Your latest passport-sized photo (1 photo needed).
  - d. Any other document(s) that can support your application.
- 5.) Verification can be done by a Notary, Government Officials at Managerial Level, the Chief of Village/Chieftain, Imam of the Mosque, or Government Recognized Islamic Organizations.
- 6.) For application submission, please scan the application and the supporting documents and email them to [scholarship@mediu.edu.my](mailto:scholarship@mediu.edu.my)  
Or you may choose to return the form and supporting documents to the nearest Learning Center or post them to the following address:

**Student Services Department,  
Scholarship Unit  
Al-Madinah International University  
11th Floor, Plaza Masalam,  
2, Jalan Tengku Ampuan Zabedah E/9E  
40100 Shah Alam, Selangor,  
Malaysia.**

Note: When scanning the supporting documents, please save each scanned document in separate files and give them descriptive names according to each document type. Then, attach them to the email. PDF, JPG, or GIF formats will be accepted.

- 7.) If you have additional questions about completing this application, please email them to [scholarship@mediu.edu.my](mailto:scholarship@mediu.edu.my)



SC-003

PHOTO

**APPLICATION FOR FINANCIAL ASSISTANCE**

MEDIU Reference Number

(Given during the online admission process)

Intake Date	Month		Year	
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Programme/Course of Study:

Academic Workload:  Full-Time Student (15 to 18 credit hours per regular semester) Part-time Student (6 to 9 credit hours per regular semester) Please check if this is your first application for financial aid from MEDIU**SECTION I : PERSONAL DETAILS**

Name as Stated on IC/Passport:

(please include your family name or surname if it is not included on the IC/Passport)

IC/Passport No.

Country:

Date of birth (Month/Day/Year):

Age:

Country of Origin if Different:

Ethnicity:

Gender:  Male  Female Marital Status:  Single  Married  Divorced  Widowed

Religion:

Madzhab:

Postal Address			
Street			
Post code/ Zip code		City	
State		Country	
H/P (Cell) Telephone No.		Home Telephone No.	
Email Address			

**SECTION II : ACADEMIC INFORMATION**

Title of Qualification	Name of Institution	Date Awarded	Results (e.g., CGPA/Class)

Are you planning to be enrolled at another educational institution during your studies at MEDIU?  Yes  No

If Yes, list the name of the other institution or university:

At the other institution, will you be studying:  Full-Time  Part-time (max. 9 credit hours per regular semester)

Have you completed the memorization of the Quran:  Yes  No

If No, how many parts (juz') have you memorized (e.g., ½ juz', 5 ajza'):

Please list past awards or honors you have received (if any):

**SECTION III : EMPLOYMENT HISTORY**

Position Held	Employer Name	To	From	Full or Part Time (F/T or P/T)

Your Current Monthly Gross Income (in **RM or USD**)

*(If you are currently working, you must attach a **certified** true copy of your latest pay slip or income statement in order to process this application.)*

**SECTION IV: SPOUSE DETAILS**

**If you not currently married and you have no dependants, please skip this section and continue onto SECTION VI.**

Spouse's Name:

Spouse's Occupation:

If un-employed, please check:

Spouse's Employer:

If self-employed, please check:

Your Spouse's Current Monthly Gross Income (in **RM or USD**):

*(If your spouse is currently working, please attach a **certified** true copy of their latest pay slip or income statement. Female applicants **must** submit this information for their husbands in order to process this application.)*



**SECTION VII: FINANCIAL AID HISTORY**

Are you **currently** a recipient of any scholarships or financial aid?  Yes  No If Yes, complete the table below:

Scholarship Name	Years Given	Amount Given	Full or Partial Scholarship

Have you received any scholarships or financial aid in the past?  Yes  No If Yes, complete the table below:

Scholarship Name	Years Given	Amount Given	Full or Partial Scholarship

Have you received any previous Educational Loans?  Yes  No If Yes, complete the table below:

Lender Name	Years Given	Amount Given	Amount Outstanding (still owed)

**SECTION VIII: MISCELLANEOUS INFORMATION**

Please list your extra-curricular activities and past community service experiences:


Please list any unusual financial expenses that you would like considered: (e.g., high medical expenses for care of a seriously ill family member, victim of a natural disaster):


Please list any other special qualities or circumstances that you would like considered for your application: (e.g., Are you an orphan, revert, etc):


**SECTION IX: PERSONAL STATEMENT (In English)**

Explain briefly your plans and goals in the future to contribute and benefit the Muslim *ummah* with your education.  
(Your statement should be less than 150 words and no longer than the space provided below.)

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**SECTION X: CHECKLIST**

Please tick ( ✓ ) once completed.

- I have duly completed all sections of the application form.
- I have attached a certified true copy of my pay slip / income statement. (Required if working)
- I have attached a certified true copy of my spouse’s pay slip / income statement. (Required for married female applicants)
- I have attached a certified true copy of my guardian(s) pay slip / income statement. (Required unless you are working AND no longer dependant on your guardian for financial support)
- I have attached a **certified** copy of my passport/NRIC.
- I have attached my latest passport-sized color photo (one photo).

- Incomplete applications without supporting documents will not be considered.
- All information provided must be complete and true.
- All supporting documents must be certified.
- All requests for additional information should be promptly met.
- Shortlisted name(s) may be called for an interview and must attend the interview as specified by the interviewer.

**SECTION XI : DECLARATION**

I declare that all information I have given in this form is true and correct. I understand that if should there be any false information given, my application will be rejected and if I am already a recipient of the scholarship, the scholarship will be immediately terminated and the University has the full right to ask for the refund.

Applicant’s Signature:

Date (Month/Day/Year):

**FOR OFFICE USE ONLY**

Date of Interview: \_\_\_\_\_

Comments (if any): \_\_\_\_\_

Decision:       Approved       Rejected       KIV

Remarks: \_\_\_\_\_

**PROCESSED BY:**

Signature of Student Services Officer : \_\_\_\_\_  
 Name : \_\_\_\_\_  
 Date : \_\_\_\_\_

**APPROVED AND VERIFIED BY:**

Signature of Head of Student Services Department : \_\_\_\_\_  
 Name : \_\_\_\_\_  
 Date : \_\_\_\_\_