

1.	Name of Course					Bahasa Malaysia A					
2.	Course Code					MPW2113					
	MPW = the first alphabet identify the faculty within which the subject is offered., MPW= the remaining three alphabet identify the course that offers the subject, 2113 = the first digit identify level of study; in this case undergraduate level, 2113= the second and third digits identify subject identity and2113= the fourth digit identify credit value or credit hours										
3.	Name(s) of academic staff					To be Assigned					
4.	Rationale for the inclusion of the course/module in the programme					M&A requirement					
5.	Semester and Year offered					1/1					
6.	Total Student Learning Time (SLT)			Face to Face/Online			Total Guided and Independent Learning				
	L = Lecture T = Tutorial P = Practical S=Studio Works O= Others			L	T	P/S	O	Independent Study (IS)= 84 Total=126			
				42	-	-	-				
7.	Credit Value					3.0					
	lecture (3 hours per week x 14 weeks)										
8.	Prerequisite (if any)					None					
9.	Course Objectives 1. Untukmempertingkatkankecekapanberbahasa, sesuaidenganintelekpelajaruntukberkomunikasidenganberkesansecaralisandantulisandalamkonteksrsmi, kreatifdanbukankreatif. Course Learning Outcomes (CLO) At the end of the semester students should be able to: CLO1: Menggunakan bahasa dengan berkesan dari segi lisan dan tulisan; CLO2: Berkomunikasi secara lisan dengan berkesan dari segi sebutan dan intonasi, CLO3: Tatabahasa, kosa kata, ungkapan dan laras; CLO4: Memahami bahan bertulis yang beraneka jenis dan gaya, dan seterusnya mengungkapkan fikiran secara lisan dan Tulisan dengan bahasa yang betul dan berkesan; CLO5: Merumuskan butiran dan memperluas sesuatu idea dengan cara yang tersusun, padat dan berkesan secara lisan dan tulisan. CLO6: Mengarang pelbagai teks dengan bahasa yang betul dan berkesan; Berkomunikasi secara lisan dan tulisan dengan sopan, di samping mengekal suburkannilai-nilai murni masyarakat Malaysia.										
10.	Transferable Skills: This course is expected the development of the following transferable skills: a) Self-management – an ability to manage time and task b) Learning skills ▪ An ability to learn both independently and co—operatively; ▪ An ability to use library skills, to find and organize information ; ▪ An ability to use a wide range of academic skills (research, analysis, synthesis etc.); ▪ An ability to identify and evaluate personal learning strategies. c) Teamwork ▪ An ability to take responsibility and carry out agreed task; ▪ An ability to take initiative and lead other;										

	▪ An ability to identify and evaluate personal learning strategy. d) Problem solving ▪ An ability to analyse; ▪ An ability to think laterally about a problem; ▪ An ability to identify strategy options; ▪ An ability to solve the problems e) Information technologies An ability to use specialist software where relevant to the discipline.														
11.	Teaching-learning and assessment strategy A variety of teaching strategies are used throughout the course, including the following: • Classroom Lessons; Lecturer and power point presentations • Tutorial Session; • Student-Lecturer Discussion • Collaborative and Co-operative learn; • Independent study. Assessment: <table> <tr> <td>Coursework</td><td>40%</td></tr> <tr> <td>Assignment</td><td>10%</td></tr> <tr> <td>Quizzes</td><td>10%</td></tr> <tr> <td>Oral Test</td><td>10%</td></tr> <tr> <td>Written Test</td><td>10%</td></tr> <tr> <td>Examination</td><td>60%</td></tr> <tr> <td><u>Total</u></td><td><u>100%</u></td></tr> </table>	Coursework	40%	Assignment	10%	Quizzes	10%	Oral Test	10%	Written Test	10%	Examination	60%	<u>Total</u>	<u>100%</u>
Coursework	40%														
Assignment	10%														
Quizzes	10%														
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Examination	60%														
<u>Total</u>	<u>100%</u>														
12.	Synopsis:														
13.	Mode of Delivery: Lectures														

14.	Performance Criteria :						
	CLO-PLO	Assessment Tool	1	2	3	4	5
	Marks		0-39	40-49	50-59	60-74	75-100
	Grade		(F)	(D,D+)	(C-,C,C+)	(B-,B,B+)	(A-,A,A+)
	CLO1: Menggunakan bahasa dengan berkesan dari segi lisan dan tulisan;	Assignment Quizzes Oral Test Written Test Examination	Fail to: - Learn both independent and cooperatively - Use library skills, to find and organize information - Manage time and task	Poor to: - Learn both independent and cooperatively - Use library skills, to find and organize information - Manage time and task	Satisfactory to: - Learn both independent and cooperatively - Use library skills, to find and organize information - Manage time and task	Good to: - Learn both independent and cooperatively - Use library skills, to find and organize information - Manage time and task	Excellent to: - To: Learn both independent and cooperatively - Use library skills, to find and organize information - Manage time and task
	CLO2: Berkomunikasi secara lisan dengan berkesan dari segi sebutan dan intonasi,	Assignment Quizzes Oral Test	Fail to: Learn both independent and cooperatively	Poor to: Learn both independent and cooperatively	Satisfactory to: Learn both independent and cooperatively	Good to: Learn both independent and cooperatively	Excellent to: Learn both independent and cooperatively

		Written Test Examination	• Use library skills, to find and organize information • Manage time and task	• Use library skills, to find and organize information • Manage time and task	• Use library skills, to find and organize information • Manage time and task	• Use library skills, to find and organize information • Manage time and task	• Use library skills, to find and organize information • Manage time and task
CLO3: Tatabahasa, kosa kata, ungkapan dan laras;	Assignment Quizzes Oral Test Written Test Examination	Fail to: • Learn both independent and cooperatively • Use library skills, to find and organize information • Manage time and task	Poor to: • Learn both independent and cooperatively • Use library skills, to find and organize information • Manage time and task	Satisfactory to: • Learn both independent and cooperatively • Use library skills, to find and organize information • Manage time and task	Good to: • Learn both independent and cooperatively • Use library skills, to find and organize information • Manage time and task	Excellent to: • Learn both independent and cooperatively • Use library skills, to find and organize information • Manage time and task	
CLO4: Memahami bahan bertulis yang beranekajenis dan gaya, dan seterusnya mengungkapkan fikiran secara lisan dan tulisan dengan bahasa yang betul	Assignment Quizzes Oral Test Written Test	Fail to: • Learn both independent and cooperatively	Poor to: • Learn both independent and cooperatively	Satisfactory to: • Learn both independent and cooperatively	Good to: • Learn both independent and cooperatively	Excellent to: • Learn both independent and cooperatively	

	Dan berkesan	Examination	• Use library skills, to find and organize information • Manage time and task	• Use library skills, to find and organize information • Manage time and task	• Use library skills, to find and organize information • Manage time and task	• Use library skills, to find and organize information • Manage time and task	• Use library skills, to find and organize information • Manage time and task
	CLO5: Merumuskan butiran dan memperluas sesuatu idea dengan cara yang tersusun, padat dan berkesan secara lisan dan tulisan.	Assignment Quizzes Oral Test Written Test Examination	Fail to: • Learn both independent and cooperatively • Use library skills, to find and organize information • Manage time and task	Poor to: • Learn both independent and cooperatively • Use library skills, to find and organize information • Manage time and task	Satisfactory to: • Learn both independent and cooperatively • Use library skills, to find and organize information • Manage time and task	Good to: • Learn both independent and cooperatively • Use library skills, to find and organize information • Manage time and task	Excellent to: • Learn both independent and cooperatively • Use library skills, to find and organize information • Manage time and task
	CLO6: Mengarang pelbaga iteks dengan bahasa yang betul dan berkesan; Berkomunikasi secara lisan dan tulisan dengan sopan, di samping mengekal	Assignment Quizzes Oral Test Written Test	Fail to: • Learn both independent and cooperatively	Poor to: • Learn both independent and cooperatively	Satisfactory to: • Learn both independent and cooperatively	Good to: • Learn both independent and cooperatively	Excellent to: • Learn both independent and cooperatively

	suburkan nilai-nilai murni masyarakat Malaysia.	Examination	• Use library skills, to find and organize information • Manage time and task	• Use library skills, to find and organize information • Manage time and task	• Use library skills, to find and organize information • Manage time and task	• Use library skills, to find and organize information • Manage time and task	• Use library skills, to find and organize information • Manage time and task
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15.	Mapping of the Programme Objectives to the Programme Learning Outcomes											
Programme Learning Outcomes (PLO) Programme Objectives (PO)		PLO1: Ability to acquire and apply knowledge of science and engineering fundamentals;	PLO2: Acquired in-depth technical competence in civil engineering discipline;	PLO3: Ability to undertake problem identification, formulation and solution;	PLO4: Ability to utilize systems approach to design and evaluate operational performance;	PLO5: Understanding of the principles of design for sustainable development;	PLO6: Understanding of professional ethics, Islamic values, social, cultural, global and environmental responsibilities of a professional engineer and commitment to them;	PLO7: Ability to communicate effectively, not only with engineers but also with the community at large;	PLO8: ability to function effectively as an individual;	PLO9: Ability to function effectively in group with the capacity to be a leader or manager;	PLO10: Recognizing the need to undertake lifelong learning, and possessing /acquiring the capacity to do so;	PLO11: ability to become Entrepreneur;
PEO1: To produce graduates with proficient knowledge and competency in various areas in Civil/Electrical/Mechanical Engineering		✓	✓	✓								
PEO2: To produce graduates with professional, generic attributes to meet the present and future global demands.					✓	✓	✓			✓	✓	
PEO3: To produce graduates with Islamic humanistic values and reinvention skills to meet the requirement of a dynamic environment. These skills include Civil Intelligence, Moral Intelligence, Self-Reliance and Communication Skills								✓	✓	✓		✓

16.	Mapping of the course Learning Outcome to the Programme Outcome										
Programme Learning Outcomes (PLO) Course Learning Outcome (CLO)	PLO1: Ability to acquire and apply knowledge of science and engineering fundamentals;	PLO2: Acquired in-depth technical competence in civil engineering discipline;	PLO3: Ability to undertake problem identification, formulation and solution;	PLO4: Ability to utilise systems approach to design and evaluate operational performance;	PLO5: Understanding of the principles of design for sustainable development;	PLO6: Understanding of professional ethics, Islamic values, social, cultural, global and environmental responsibilities of a professional engineer and commitment to them;	PLO7: Ability to communicate effectively, not only with engineers but also with the community at large;	PLO8: ability to function effectively as an individual;	PLO9: Ability to function effectively in group with the capacity to be a leader or manager;	PLO10: Recognising the need to undertake lifelong learning, and possessing /acquiring the capacity to do so;	PLO11: ability to become Entrepreneur;
	CLO1: Menggunakanbahasadenganberkesandarisegilisandantulisan						✓		✓		
	CLO2: Berkomunikasiseccaralisan denganberkesandarisegilisebutandan intonasi,						✓		✓		
	CLO3: Tatabahasa, kosa kata, ungkapan dan laras;						✓		✓		
	CLO4: Memahamibahanbertulis yang beranekajenis dan gaya, dan seterusnya mengungkapkanfikir an secara lisan dan tulisandenganbahsa yang betul Dan berkesan						✓		✓		
	CLO5: Merumuskanbutiran dan memperluassesuatu idea dengan cara yang tersusun, padat dan berkesan secara						✓		✓		

	lisan dan tulisan.											
	CLO6: Mengarangpelbagaitekstdengan bahasa yang betul dan berkesan; Berkomunikasi secara lisan dan tulisandengan sopan, di sampingmengekalsuburkannila i-nilaimurnimasyarakat Malaysia							✓		✓		

17.	Content outline of the course/module and the SLT per topic					
	Details	SLT (Hour)				
		L	T	P	IS	Total
Topic 1	Pengenalan	6	-	-	12	18
	Asal-usul bahasa Melayu					
	Rumpun bahasa Melayu, Bahasa Melayu sebagai lingua franca.					
	Dasar dan Kedudukan Bahasa Melayu					
	Asa pemilihan bahasa Melayu, Perkara 152 Perlembagaan Persekutuan, Akta Bahasa Kebangsaan, Akta Pendidikan					
Topic 2	Status dan Fungsi Bahasa Melayu	6	-	-	12	18
	Bahasa kebangsaan, Bahasa rasmi, Bahasa perpaduan, Bahasa ilmu Bahasa dan Budaya					
	Sebutan dan Intonasi					
	Sebutan					
	Prinsip sebutan					
Topic 3	Intonasi	6	-	-	12	18
	Komponen intonasi, Intonasi pelbagai jenis ayat					
	Isu Ejaan dan Tata Bahasa					
	Ejaan, Pengimbuhan, Pemilihan kata, Struktur ayat					
	Penghubung ayat					
Topic 4	Komunikasi Lisan	8	-	-	16	24
	Ucapan / syarahan					
	Pengendalian mesyuarat					

	Topic 5	Kefahaman Teksprosa, Tekspuisi	8	-	-	16	24
	Topic 6	Penulisan Ciri-ciripenulisan Fakta, Gaya danlaras, Struktur, Bentukwacana Jenis-jenisteks Jenisteksberformat- suratrasmi, kertaskerja, Jenistekstakberformat - cerpen	8	-	-	16	24
	Total (Hour)		42	-	-	84	126
18.	Main references supporting the course 1. Ab. Rahman Ab. Rashid dan Hjh. Wan Som (1995). Bahasa Melayu dalam Komunikasi dan Proses Komunikasi. Petaling Jaya: Longman Malaysia. 2. NikSafiah Karim et al (1993) TatabahasaDewan (edisibaru). Kuala Lumpur; DewanBahasadanPustaka Additional references supporting the course 1. Abdullah Hassan (1987). Isu-isuPerancanganBahasa: PengintelektualanBhasaMelayu. Kuala Lumpur: DewanBahasadanPustaka. 2. Ismail Hussein (1992). SejarahPertumbuhanBahasaKebangsaan Kita. Kuala Lumpur; DewanBahasadanPustaka. 3. NorainiYusoff (1991) PenulisanBerformat, Kuala Lumpur; Pustaka Pertiwi. 4. SulaimanMasri (1995). PenulisandalamBahasaMelayu Baku (edisi ke-2), Kuala Lumpur; DewanBahasadanPustaka. 5. Ab.. Rahman Ab. Rashid da Yap Kim Fatt (1995). Bahasa Melayu-Komunikasi Berkesan dan Pengucapan Umum. Petaling Jaya: Longman Malaysia. 6. Abdullah Hassan (1980). Linguistik Am untukBahasa Malaysia. Petaling Jaya: Fajar Bakti Sdn. Bhd. 7. Awang Sariyan (1995) SebutanBaku dan EjaanRumi. Kuala Lumpur: SynergymateSdn. Bhd. 8. AsmahHj. Omar (1987). BahasaLaporan. Kuala Lumpur: DewanBahasa dan Pustaka. Za'aba (2000) Pelita BahasaMelayu 1. Kuala Lumpur: DwanBahasa dan Pustaka.						
19.	Other additional information All materials will be available to the students in the library.						