

AL-MADINAH INTERNATIONAL UNIVERSITY (MEDIU)

ACTION PLAN IN HANDLING THE CRISIS FROM COVID 19

Coronavirus disease 2019 also known as COVID-19 is an infectious disease caused by severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2). The disease was first identified in late 2019 in Wuhan, China, and has since spread globally, resulting in the 2019–20 coronavirus pandemic.

In handling the current crisis that has affected many, MEDIU has laid out the following to ensure the spread of the virus can be contained in the hopes to break the chain of the spread. MEDIU will follow all instructions from the Ministry of Health Malaysia and abide by the latest instructions from MOH regarding measures that should be taken.

The following initiatives have been and are being implemented to safeguard the well-being and safety of all MEDIU community, staff and students alike.

1. SET UP A CRISIS MANAGEMENT COMMITTEE TO DEAL WITH COVID-19 OR OTHER CRISES THAT MIGHT OCCUR

MEDIU's Crisis Management Committee chaired by the CEO meets a minimum of once every week to plan strategies on the prevention and management of COVID-19. This committee can and will also be summoned to meet upon immediate notice for unforeseen situations.

2. USE OF PROTECTIVE GEARS AND OTHER PREVENTIVE INITIATIVES

MEDIU has begun distributing sanitisers at lecture halls and offices in the campus. Sanitizing the offices has been done by the assigned staff to ensure the premise is free of infections.

Protective equipment such as face masks will be provided first-hand to the staff who are the 'front liners'.

3. SET UP DONATION FUND

MEDIU has initiated a donation fund in dealing with this issue. The fund collected is used to buy groceries for students who are not able to go back to their home during the Movement Control Order (MCO) is in effect. This is to lessen the burden for the students who do not have transportation and to limit their movement in light of the MCO.

4. SHIFT TO ONLINE LEARNING

MEDIU started as an online university since 2007 for the majority of its academic program delivered to more than 90 countries around the globe. The university has the online platform set up and well equipped to run the online programs. These programs will continue with the online teaching and learning.

Those programs under the conventional mode will be taught using the online medium effective 1st April 2020. The Deans of the respective faculties will lay out the detailed schedule with the faculty members and their students. Lecturers will undergo a simple training to refresh on the use of the online platform (WIZIQ). Students will be provided with a manual to assist in the learning.

The shift in teaching and learning to online is so as to minimize social interactions for all academic programs. The Dean of each faculty will communicate directly with all lecturers and students in making the transition smooth.

5. CANCELLATION OR POSTPONEMENT OF SEMINARS / WORKSHOPS / OFFICIAL GATHERINGS / STUDENTS' ACTIVITIES

All events as listed above involving large gatherings carry high risks of possible infection and are to be avoided. The University urges that all such arrangements are to be postponed to a more appropriate time or cancelled with justified considerations without jeopardizing the relationship with outside parties.

MEDIU will enforce the above restrictions and defer them to a later date that will be announced later based on the progress of the pandemic and the advice of the Ministry of Health Malaysia (MOH) and the World Health Organization (WHO).

6. POSTPONEMENT AND LIMITING EXTERNAL VISITS TO THE CAMPUS

Previous commitment and acceptance of visits (official and unofficial) to the University from any external visitors are to be revised and postponed until further notice. The postponement will take place effectively from 16 March 2020.

7. CONTROLLED ENTRANCE TO THE UNIVERSITY

MEDIU will enforce control to the entrance of its premises during and also after the MCO is over to ensure safety of MEDIU's community. This is until the COVID 19 crisis is over and the chain of infection is broken. The enforcement will be controlled by the Campus Management team.

8. PROHIBITION OF ALL MEDIU COMMUNITY MEMBERS (STAFF AND STUDENTS) FROM GOING ABROAD ON OFFICIAL/PERSONAL MATTERS

The University urges all domestic/international trips either official or personal to be postponed and substituted with other alternatives (via communication and working online for instance).

9. RESEARCH ACTIVITIES AND OTHER UNIVERSITY OPERATIONS

MEDIU is committed to pursuing ongoing research. All researchers are urged to take the necessary precautions and security measures in order for this to be done safely and effectively.

The University's customer service will continue to operate via the online medium. All inquiries will be handled in proper and effective manner. All other operations will continue with the minimal number of staff needed for the operation at the University's campus.

The management hopes the current global situation is being taken seriously by MEDIU's community.

May Allah SWT protect us all and keep us safe so we can continue to provide the best of our services to the ummah.